

Daily Scrum Meeting Minutes:

Attendees: Monisha Kummari, Gabriel Xirinachs, Chloe Lindsay, Maria Vega Gonzalez, Jabbar Morla

Start time: 3:00 PM

End time: 3:30 PM

Monisha Kummari:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Completed final review of user-facing documentation and assisted with ensuring consistency between documentation and system outputs.
- What is planned to be done until the next scrum meeting?
 - Support final consistency checks between system outputs and documentation and assist with preparing the documentation for submission.
- What are the hurdles?
 - Ensuring that last minute updates do not create inconsistencies between documentation and actual system behavior.

Gabriel Xirinachs:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Optimized request handling where possible and continued finalizing API documentation for submission.
- What is planned to be done until the next scrum meeting?
 - Conduct final API performance checks and assist with preparing backend components for submission readiness.
- What are the hurdles?
 - Monitoring performance stability while avoiding unnecessary changes to a stable backend.

Maria Vega Gonzalez:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Supported final integration testing and contributed to technical documentation of preprocessing workflows.
- What is planned to be done until the next scrum meeting?
 - Verify preprocessing pipeline reliability during final end-to-end testing and assist with preparing supporting documentation.

- What are the hurdles?
 - Ensuring preprocessing remains consistent under all final test scenarios.

Chloe Lindsay:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Performed final UI polish and assisted in validating end-to-end user experience.
- What is planned to be done until the next scrum meeting?
 - Conduct final UI validation across different user scenarios and assist with preparing visuals for submission.
- What are the hurdles?
 - Ensuring UI consistency across different inputs and usage patterns during final testing.

Jabbar Morla:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Assisted with final system validation and ensured all frontend components are ready for submission.
- What is planned to be done until the next scrum meeting?
 - Support final system checks and assist with preparing the application for submission or demonstration.
- What are the hurdles?
 - Confirming that all components remain stable after final adjustments.